



MINUTES

Library Board Meeting

Prosper Town Hall, Executive Conferenc Room
250 W. First Street, Prosper, Texas
Thursday, May 11th, 2023

Board Members Present: Danielle Philipson, Jennifer Lawler, Katie Williams, Jennifer Wattenbarger, Lenorah Johnson (remote attendee)

Board Members Absent: Lenorah Johnson (remote attendee), Mary Beth Randecker, Andrew Cartwright

Staff Members Present: Leslie Scott

1. Call to Order / Roll Call

The meeting was called to order at 6:21pm by Philipson.

2. Consider and act upon approval of the minutes from the February 9th, 2023, Library Board meeting.

Motioned by Lawler, 2nd by Williams~~on~~. All approved

3. Comments by the public.

None present

4. Report from Library Director.

- a) Thank you the library board/Jennifer Wattenbarger for the delicious lunch they provided for Library Week - the staff greatly appreciated it
- b) Successful New Resident Mixer - Thank you to Andy Cartwright for attending/volunteering
- c) Summer of Flight - information will launch 5/15/23 and kick off is 5/30/23 - we still have opportunities for the board to volunteer on vendor Thursdays
- d) FY24 Budget: Administrative Assistant PT to FT; Reclass FT Library Assistants; Collection increase both physical and digital; Koha enhancement; Master Plan
- e) Sharon Alderton and Scott will present at a poster session at the ALA Annual Conference in Chicago
- f) New library doors should be installed this month

5. Discussion of Library Board Business.

- a) Working group updates- Friends- over \$2,700 in sales and planning next book sale in September. Staff Appreciation- will deliver Andy's Frozen Custard to staff first week of summer programs.
- b) Marketing- will adjust direction at next meeting to more of a marketing analysis role – resident vs. non-resident usage statistics and work on Master Plan if approved.
- c) Jennifer Lawler is designated minute person moving forward.

6. Determine topics for review/discussion at future meetings.

- a) Library Foundation - on hold until Master Plan direction.
- b) Safety update for Board with PD; determine subgroup members; determine vice-chair position

7. Informational Items.

Next meeting August 17th, 2023 at 6:15pm.

8. Adjourn.

Motioned by Wattenbarger, 2nd by Williams. All in favor. Meeting was adjourned at 7pm.



Danielle Philipson



Date